

## NEW STUDENT ADMISSION APPLICATION 2023-2024

### MISSION STATEMENT

**Our mission is to provide a community of learning that challenges students to develop disciplined hearts, minds and bodies according to the full measure of Jesus Christ.**

At Redeemer, parents, students and staff cooperate in a lively academic and social environment, which prepares young people for service in today's world by encouraging them to explore and practice the gifts God has given them.

As a school, we commit to support the school's mission and purpose. We commit to:

- ∇ Deliver quality education from a Biblical basis that clearly demonstrates a Christian world view
- ∇ Provide a safe and nurturing environment
- ∇ Provide consistent communication regarding your student and the school
- ∇ Provide opportunities for parental involvement
- ∇ Provide consistency in application of school policies
- ∇ Offer a listening ear
- ∇ Show respect for your student and family
- ∇ Use wisely the resources entrusted to the school

### PLEASE SUBMIT ALL OF THE FOLLOWING WITH THIS APPLICATION

1. A non-refundable \$250 application fee (only for families new to Redeemer Christian High School)  
(Please make cheque payable to RCHS or e-transfer to [businessmanager@rchs.on.ca](mailto:businessmanager@rchs.on.ca))
2. Completed Forms A - F signed as indicated
3. Academic certificates:
  - ∇ Elementary school graduates: grade 7 and 8 report cards (and school achievement tests such as MAP and EQAO)
  - ∇ High school students: current transcript
  - ∇ Students may be required to complete achievement testing as directed by the principal, or submit description of course work completed if student was home schooled
4. If applicable, a copy of the Individual Educational Plan (IEP) or Student Profile
5. A copy of the student's birth certificate, baptismal certificate or passport

## APPLICATION PROCESS 2023-2024

Once application forms (A - F) and documents listed on the cover page are submitted to Redeemer, we will arrange for an Admissions Interview with the principal, student and the parents. If any learning needs assessments or special programs are required, the student will meet with appropriate staff members.

### STUDENT INFORMATION FORM A

Legal Surname

(First Name)

(Middle Name)

Name of Student \_\_\_\_\_

Age \_\_\_\_\_ Date of Birth \_\_\_\_\_ (DD/MM/YYYY) Sex M F (Check one)

Address \_\_\_\_\_ City \_\_\_\_\_

Province \_\_\_\_\_ Country \_\_\_\_\_ Postal Code \_\_\_\_\_ Telephone \_\_\_\_\_

Student Email \_\_\_\_\_ Place of Birth \_\_\_\_\_

First language spoken and still \_\_\_\_\_

Canadian citizen \_\_\_\_\_ Student Visa \_\_\_\_\_ Diplomat \_\_\_\_\_ Other \_\_\_\_\_  
(Check one)

Entry date to Canada (if born outside of Canada) \_\_\_\_/\_\_\_\_/\_\_\_\_ (DD/MM/YYYY)

Father's Name \_\_\_\_\_ (Legal Surname) \_\_\_\_\_ (Given Name)

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Work Phone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

Mother's Name \_\_\_\_\_ (Legal Surname) \_\_\_\_\_ (Given Name)

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Work Phone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

Marital Status: Married Single Separated Divorced Widowed (Check one)

Guardian's Name \_\_\_\_\_ (If applicable) \_\_\_\_\_ (Legal Surname) \_\_\_\_\_ (Legal Given Name)

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Work Phone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Province \_\_\_\_\_ Country \_\_\_\_\_ Postal Code \_\_\_\_\_

## FORM A - CONTINUED

### Siblings:

_____	_____	_____	_____
Name	Age	Name	Age
_____	_____	_____	_____
Name	Age	Name	Age

## SCHOOL HISTORY

(PLEASE PRINT)

### Present School:

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Province \_\_\_\_\_ Country \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Present Grade \_\_\_\_\_ Period of Attendance \_\_\_\_\_

Has the student ever failed or repeated a course? Yes No

If yes, give details \_\_\_\_\_

IEP Student Profile Psychological Assessment on file

Has the student been suspended or expelled from another school in the last 12 months? Yes No

if yes, provide details

Does the student have any physical or learning disability? Yes No

If yes, give details \_\_\_\_\_

Date of Entry: ELEMENTARY school \_\_\_\_\_ SECONDARY school (if applicable) \_\_\_\_\_  
MM/YY MM/YY

Please indicate the desired Date of Entry and Grade Level of applicant into Redeemer Christian High School:

Date of Entry applying for \_\_\_\_\_ Grade Level applying for \_\_\_\_\_  
MM / YY

## CHURCH AFFILIATION

Name, address, and denomination of church currently attending

Please state your reasons for applying to Redeemer Christian High School for your student:

## PARENT, SCHOOL AND STUDENT PARTNERSHIP COVENANT (FORM B)

Together we agree that a high school education should be a valuable spiritual and academic experience. Redeemer Christian High School (Redeemer) strives to equip students to grow "in wisdom and stature, and in favour with God and humanity" (Luke 2:52). It is the goal of the staff to achieve this mission by delivering a superior program that is integrated with the Word of God. To achieve these goals, hard work is required by the student and the teacher.

We agree that it is a privilege to gain admission to Redeemer. Jesus has taught us to "love God with all our heart, with all our soul and with all our mind and to love our neighbour as ourselves" (Matthew 22: 37-39). Consistent with this divine direction, it is our goal that all students and staff respect each other as they perform their work from day-to-day. This is the heart of God, the heart of the gospel.

As a responsible student at Redeemer, I promise:

- ∇ To accept the Biblical basis for Christ centered education as offered at Redeemer
- ∇ To help keep my school clean and safe
- ∇ To attend all my classes unless I have prior permission to be absent
- ∇ To use wisely the learning opportunities provided me by working hard to do my best
- ∇ To respect and cooperate with students, teachers, administration and support staff
- ∇ To respect the policies of Redeemer as outlined in the Course Calendar ([see rchs.on.ca/course-calendar/](http://see.rchs.on.ca/course-calendar/))
- ∇ To discuss any difficulties or questions I may have with the appropriate people and not participate in gossiping or the discrediting of others
- ∇ To respect the expressions of the Christian faith of other students and the activities such as chapels and prayer
- ∇ To abstain from possession and personal use of illegal drugs or illegal use of alcohol and drugs at any time or at any place while a student at Redeemer
- ∇ To obey the laws of Canada

We understand that failure to abide by these promises will result in disciplinary action which could include the student's suspension or expulsion from Redeemer Christian High School. Our signatures indicate that we understand these guidelines and consequences.

**I certify that the above information is accurate and complete to the best of my knowledge.**

FATHER'S SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_

MOTHER'S SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_

LEGAL GUARDIAN'S SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_

STUDENT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_



**ONTARIO STUDENT RECORD REQUEST FORM (FORM C)**

I hereby consent to  
Redeemer Christian High School  
requesting the  
Ontario Student Record  
of

\_\_\_\_\_

(Student's Full Legal Name)

Student's Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
MM DD YYYY

Parent's/Guardian's Signature \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
MM DD YYYY

List of Previous Schools, Including Virtual Schools:  
(most recent first)

School(s):	Years Attended:
_____	_____
_____	_____
_____	_____
_____	_____

## EMERGENCY/MEDICAL INFORMATION (FORM D)

**If any information on this form changes while the student is at Redeemer, please notify the school immediately.**

Student's Name \_\_\_\_\_

Health Card # \_\_\_\_\_

Is the student's health excellent, fair, or poor? \_\_\_\_\_

Student's health history, medical concerns (allergies, concussion history, etc.)

Student uses EPI Pen      List allergy details below

List any physical, mental, emotional disorders (such as depression and eating disorders) and any serious accidents or surgeries your student has or has had.

Redeemer Christian High School Administration will follow Ottawa Public Health guidelines for any students who show symptoms of any "Wa a i b j W Y X i g u y"

**I have read and understand the health policy. Initial here.**

### Contacts (other than Parents/Guardians)

Name \_\_\_\_\_ Home # \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Name \_\_\_\_\_ Home # \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

**It is the practice of Redeemer Christian High School that Tylenol/Advil not be given out without the parent's/ guardian's written consent.**

I give      do NOT give      permission for \_\_\_\_\_  
(print student's name)  
to receive Tylenol/ Advil from school staff.

\_\_\_\_\_  
Authorizing Parent/Guardian

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# RCHS 2023/2024 PAYMENT PLEDGE FORM

LAST NAME OF PARENT(S)/GUARDIAN(S)	FIRST NAME(S)	STUDENT NAME(S)
EMAIL	TELEPHONE	
ADDRESS	CITY	POSTAL CODE

## PLEASE COMPLETE AND RETURN THIS FORM

### FAMILY INCOME CALCULATION

**Tuition at Redeemer is 13% of income from all sources with a maximum of \$15,300 and a minimum of \$8,600.**

If you are paying the maximum tuition, enter \$15,300 in box E.

Enter line 15000 of your 2022 federal income tax return in box A	A	
Enter line 15000 of your spouse's 2022 federal income tax return in box B	B	
If you or your spouse are self-employed or own your own business line 150 of your tax return may only reflect part of your total annual income. In keeping with the spirit of the community and the intent of the sliding scale, please enter in box C any amount equivalent to the benefit received.	C	
<b>Total family income is sum of boxes A, B and C</b>	D	

### How to calculate your tuition

Use amount in box D to calculate your tuition

If box D is over \$117,693 then your tuition is \$15,300. If box D is less than \$66,154 then your tuition is \$8,600.

If box D is between \$66,154 and \$117,693 then your tuition is 13% of your total family income.

To calculate 13%, multiply your total family income (box D) by 0.13.

<b>Enter your base tuition rate here</b>	E	
I/we have a student at _____ school in the 2023/2024 academic year, which is an RCHS partner school. Apply discount rate of 25%. <b>Multiply amount in Box E by this rate and enter in box F.</b>	F	
<b>Subtract Box F from box E</b>	G	
<b>Add Student Incidental Fee of \$500 for the 1st student (see page 3 for details)</b>	H	
<b>Add \$1,000 for each additional student at Redeemer in box I (includes Student Incidental Fee)</b>	I	
<b>If applicable, add \$500 for each student receiving Resource support in box J</b>	J	
<b>Subtotal tuition amount: Add boxes G, H, I, and J</b>	K	
<b>Subtract: Other tuition support (ie. family, church or bursary) Details:</b> _____	L	
<b>Total tuition amount: (Subtract box L from K)</b>	M	
<b>Bus Rates:</b>		
<ul style="list-style-type: none"> <li>• Rural route - South: \$2,990 (half time \$2,250) Complete form to register: <a href="https://rchs.on.ca/TUA">RCHS.on.ca/TUA</a></li> <li>• Barrhaven/Kanata/Stittsville: \$1,800 (half time \$900)</li> </ul> <p style="text-align: center;">Complete form to register: <a href="https://ocschool.org/bus-service-agreement/">https://ocschool.org/bus-service-agreement/</a> Contact Martin Mudde (mmudde@primus.ca) if you have questions regarding transportation.</p>	N	
<b>Total 2023/2024 amount: Add boxes M and N</b>	O	

### Withdrawal Policy

- Written notice must be given, two months in advance, if you intend to withdraw from the school
- In lieu of such notice, two months payment will be required
- No funds received for donation purposes may be refunded

**I have read and understand the Withdrawal Policy.**

X \_\_\_\_\_ initial(s) here

**Signature below indicates agreement. Please save a copy for your records.**

The information on this form is an honest disclosure of our family's income.

**I have read and agree to all pages of the Payment Pledge Form, including the Withdrawal Policy.**

X \_\_\_\_\_ signature(s)                      x \_\_\_\_\_ date

If you have questions or financial concerns, please contact the Treasurer: Russ Welter at [rwelter@rchs.on.ca](mailto:rwelter@rchs.on.ca)

PERSONAL INFORMATION COLLECTED VIA THIS FORM WILL BE KEPT IN STRICT CONFIDENCE  
AS PER THE REDEEMER POLICY TO PROTECT PERSONAL INFORMATION.

## RCHS PAYMENT PLEDGE FORM 2023-2024

**Payment options include: Ten monthly payments for 1/10<sup>th</sup> of Page 1, Box O, by pre-authorized debit (PAD) or lump sum payment. Payment can also be made by post-dated cheques, beginning July 1, 2023.**

The debit will be processed to your account on the first day of each month or the next business day. For tuition payments, the normal start date of the first debit is July 1 and last debit is April 1.

**Please debit my bank account in the following manner:** Use banking information on file

I/we, \_\_\_\_\_ hereby request and authorize Redeemer Christian High School to withdraw funds from my account on the first day of each month as payment of my/our tuition pledge amount as indicated on the completed Payment Pledge Form.

**Monthly: Start month/year** \_\_\_\_\_ **End month/year** \_\_\_\_\_

**Monthly: Amount** \_\_\_\_\_ **(consistent with the pledge)**

Signature \_\_\_\_\_ Dated: \_\_\_\_\_

\*\*\*\*\*

For lump sum payment (July 1, 2023) complete below:

**One-time withdrawal: Date** \_\_\_\_\_ **Amount** \_\_\_\_\_

Name(s): \_\_\_\_\_

Signature(s): \_\_\_\_\_ Dated: \_\_\_\_\_

### Family Volunteer Hours Program deposit of \$500

Complete **one-time payment** section for \$500 dated June 1, 2024 or submit post-dated cheque.

Family Volunteer Program Fee (\$500 - June 1, 2024) complete below - only withdrawn if necessary:

**One-time withdrawal: Signature** \_\_\_\_\_ **Date** \_\_\_\_\_ **Amount** \_\_\_\_\_

Please attach a void cheque here.  
Or complete below:

Transit# \_\_\_\_\_ Institution# \_\_\_\_\_ Account # \_\_\_\_\_

Should you wish to cancel or change this agreement, contact Charlene Van Popta at [businessmanager@rchs.on.ca](mailto:businessmanager@rchs.on.ca) or 613-723-9262 ext. 35 at least *one month in advance* of the next transaction. Any cancellation must be replaced by cheque(s) covering the remaining amount due.

A \$30 NSF charge may apply for insufficient funds, and the amount due is payable immediately.



## RCHS PLEDGE & FEES OVERVIEW

- ∇ Extensive financial support is provided to lower income families through the *sliding scale* tuition formula.
- ∇ If additional support is required, these families are urged to contact their relatives, friends and faith communities and apply for a bursary through the Christian School Foundation (see below).
- ∇ The financial support under the sliding scale tuition formula is made possible through non-parent donors, members of the school association, volunteers, and fundraisers such as the annual Redeemer dinner auction. You are encouraged to support these initiatives so Christian education continues to be available to families at different economic levels
- ∇ Tuition is based on family income and \$500 for each additional student per family.
- ∇ In situations of divorce or marital separation, please email [businessmanager@rchs.on.ca](mailto:businessmanager@rchs.on.ca).
- ∇ Families with elementary school aged children at a RCHS partner school (approved by RCHS board), receive a 25% discount on tuition. Contact [businessmanager@rchs.on.ca](mailto:businessmanager@rchs.on.ca) for details. By applying the discount, you agree that verification may be requested from the partner school.
- ∇ **All students pay \$500 Student Incidental Fee:**
  - a. **\$200 for the Student Account for school related incidentals such as;**
    - ∇ Cafeteria, athletic teams, yearbook, art course fee, French cahier, Christmas dinner, etc.
  - b. **\$100 of this is a non-refundable textbook fee**
  - c. **\$200 for annual class trips (Grade 12 students will have an additional fee)**

### Bursaries

- ∇ Bursaries **may** be available through the Christian School Foundation or other donors.
- ∇ For more information please contact Charlene Van Popta, Business Manager at [businessmanager@rchs.on.ca](mailto:businessmanager@rchs.on.ca)

### Family Volunteer Hours Program

- ∇ Redeemer Parent Volunteer program - Families provide a \$500 cheque post-dated June 1, 2024. This cheque is not cashed if the hours are completed and the form is submitted.  
<http://rchs.on.ca/get-involved/volunteer/family-volunteer-hours-program/>

### Non-sufficient Funds (NSF) Policy

- ∇ NSF cheques may carry a \$30 fee.

### After-tax Cost of Education

Canada Revenue Agency considers religious education to be a charitable activity, Redeemer, as a registered charity, is permitted to issue a charitable receipt for the portion that **may** be over and above the **cost of education**. The **cost of education** is the cost of providing the non-religious portion of **each** student's education. This number is determined annually, following CRA rules and regulations."

Pledge amount*	\$8,600	\$10,000	\$11,475	\$13,000	\$14,000	\$15,300
Estimated after-tax cost: 1 student	\$7,360	\$8,200	\$9,085	\$10,000	\$10,600	\$11,380
Estimated after-tax cost: 2 students	\$8,600	\$10,000	\$11,285	\$12,200	\$12,800	\$13,580

\* This chart is for illustrative purposes only.

\* Please note that as per government regulation, membership at Redeemer Christian High School is not included in tuition. If you are a parent or guardian, you are not automatically a member of the corporation unless you apply and pay the applicable yearly fee. Contact [info@rchs.on.ca](mailto:info@rchs.on.ca) for more information.